



Bayside Sports Fields Reservation Request Form

Field Rental Rates:

Large Field:	\$100/hour; \$500/day	Lights:	\$25/hour
Small Field:	\$50/hour; \$250/day	Field Monitor:	\$30/hour
Incidental Space:	\$25/hour		

Application Conditions

1. Bayside Covenant Church (BCC) accepts applications for specific dates up to 6 months in advance. Applications must be submitted a minimum of one month prior to the date of event. BCC staff will contact applicants within two business weeks to confirm status of reservation/use request.
2. Field availability may only be released upon receipt and final approval of application.
3. Rentals may begin as early as 8 am and must end no later than 9 pm. Use of all field lights must cease no later than 9:00 pm (per Placer County CUP conditions of approval).
4. Bayside Sports Fields and related Facilities may only be reserved for athletic events.
5. A BCC attendant may be required to be on duty during certain events at athletic facilities/fields. The attendant will open the facility, provide information and direction, and close the facility at the end of the event.
6. Security may be required for events held at BCC facilities, and this cost will be added to the rental rate. The renter will be responsible for any additional security costs accrued due to reasons caused by the rental individual or organization.
7. BCC staff reserves the right at any time to deny applications based on maintenance needs and/or field conditions.
8. Providing false information on an application will result in a cancelled reservation and forfeiture of all fees and deposits.
9. This application does not constitute a permit and BCC retains all rights granting any use.
10. Rental fees are approved by BCC and are subject to change at any time.

Requirements

1. The organization must submit documentation showing that they operate, conduct regular meetings or have an office within the Granite Bay/Roseville general area.
2. The organization must present a Letter of Determination or Letter of Affirmation from the IRS that indicates non-profit status.

CONTACT INFORMATION

Primary Contact: _____

Name of Organization: _____

Address: _____
Street City State Zip

Phone: (Primary:) _____ (Alternate:) _____

Email Address: _____

Alternate Contact: _____

Phone: _____ Email Address: _____

RENTAL INFORMATION

Facility Requested: _____

Rental Date(s): _____ Day(s) of Week: _____

Alternate Facility: _____ Time: _____

Event Name: _____ Attendance: _____

Selling food? Yes No

Amplified sound? Yes No

Selling merchandise? Yes No

Requesting non-profit rate? Yes No

List any additional equipment on site:

Charging admission? Yes No

Renting an inflatable? Yes No

Require Lights? Yes No

APPLICANT SIGNATURE

This Agreement may be executed in two or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. This Agreement shall be effective and binding on all parties upon the delivery by both parties of a signed copy to the other party, which may be done by facsimile transmission or portable document format (PDF). It is understood that BCC retains all final rights of approval or denial of any requested use at the Bayside Sports Fields.

I attest that all the information provided in this application is true and correct.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

Date Received: _____ Received By: _____